



## **SUGAR GROVE FIRE PROTECTION DISTRICT ELIGIBILITY LIST EXAMINATION PROCESS**

The Board of Fire Commissioners of the Sugar Grove Fire Protection District, Kane County Illinois are accepting applications to establish an eligibility list for full-time entry level Firefighter/Paramedics. The Sugar Grove Fire Protection District, located in southern Kane County, protects approximately 15,000 residents within a 34 square mile protection area. The Sugar Grove Fire Protection District is a combination department consisting of 16 full-time and 12 part-time employees.

Application packets will be available for pickup from July 20, 2020 through August 7, 2020 at the Sugar Grove Fire Protection District Headquarters Station, 25 S. Municipal Drive, Sugar Grove, IL weekdays between the hours of 9:00 am and 4:00 pm. A non-refundable application fee of \$25.00 shall be due and payable to the Sugar Grove Fire Protection District at the time that applications are obtained, cash or check only. All application packets and all required attachments must be returned to the same address no later than 4:00 pm on August 7, 2020.

All candidates must have earned the EMT-P certification and must have earned the State of Illinois Firefighter II certification by conditional offer of employment. Candidates must have a valid CPAT and Ladder Climb certification, dated within one year, at time of conditional offer of employment. Additional requirements include:

1. Be a United States Citizen.
2. Possess a valid CPAT and Ladder Climb certification dated within 1 year by time of conditional offer of employment.
3. Be a certified EMT-P from the Illinois Department of Public Health by time of conditional offer of employment.
4. Possess and show a Valid Driver's License
5. Be a Certified Illinois Firefighter II/Basic Operations Firefighter by time of conditional offer of employment.
6. Be at least 21 years of age and under the age of 35 unless the applicant qualifies under one of the exemptions provided by Illinois statute.
7. Have a high school diploma or equivalent.
8. Attend mandatory orientation.
9. Must successfully complete and pass all phases of the examination process including, but not limited to, a written examination, oral examination, employment and criminal background investigation, medical examination and drug test, and any other tests required by the Board of Fire Commissioners.

All applicants that properly submit the application and forms are required to attend a mandatory orientation beginning at 7:00pm August 20, 2020. This orientation will be held at the Sugar Grove Fire Protection District Headquarters Station located at 25 S. Municipal Drive, Sugar Grove, Illinois. The orientation will begin promptly at 7:00pm and anyone not present at that time will be excluded from the remainder of the examination process. Directly following the orientation will be the written examination. A score of 70% or higher is required on the written examination in order to participate in the remaining testing components.

Successful applicants will undergo an oral interview to be held at a later date. Applicants may receive preference points for the following criteria; Experience: Applicants employed by the Sugar Grove Fire Protection District who have been paid-on-call or part-time certified Firefighter II/Basic Firefighter, Firefighter III/Advanced Firefighter, State of Illinois or Nationally licensed paramedic or any combination of those capacities or applicants from outside the District who were employed as full-time Firefighter III/Advanced Firefighter for at least two (2) years at another fire protection district or municipality may be awarded from zero (0) to five (5) points. Veterans: Applicants who served in the United States military actively for at least one (1) year and who were honorably discharged or are now on inactive or reserve duty shall receive five (5) points. Educational: Applicants who have successfully obtained an associate's degree in the field of fire service or emergency medical services, or a bachelor's degree from an accredited college or university may be awarded from zero (0) to five (5) points. Additional Preference Points: Applicants who hold an O.S.F.M. Airport Rescue Firefighter (ARFF) certification may be awarded one (1) point. Further information about the testing process, requirements for hire and salary information will be included in the application packet materials.

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